

REQUIRED DOCUMENTS

FOR STUDENT RESIDENCE PERMIT

- 1. Residence Permit Application Form (e-ikamet.goc.gov.tr)** Must be signed by foreigner and/or his/her legal representative.
- 2. Copy of passport or passport substitute document** Page containing identity information (The original document must be presented on the submission day.)
- 3. Copy of passport page containing last entry date stamp**
- 4. Copy of visa (if student have)**
- 5. Copy of old/previous residence permit (if student have)**
- 6. Four (4) biometric photos** Must have been taken within the last 6 months, against a white background and biometric
- 7. Student Certificate** Up to date, signed and stamped or e-signed. The student certificate obtained from the e-government website is also valid.
- 8. A document containing the address information**
One of the following document is considered sufficient:
 - ❖ If you are staying in your own home, **a photocopy of the title deed**; ("residence document" is sufficient for extension applications.) If you are staying in a rental house on a rental agreement, a notarized **copy of your rental agreement**;
 - ❖ If you are staying at a hotel, etc. **proof of your stay in these places**;
 - ❖ If you are staying in a student dormitory, **e-signed/signed and sealed/stamped document showing that you are staying in the dormitory**.
 - ❖ If you are staying in a third person's residence, **the notarized undertaking of the host** (if the host is married, also the notarized undertaking of the spouse)
 - ❖ **Address Statement Form**
- 9. Valid Health Insurance** Insurance period must cover the duration of the intended residence permit. One of the following document is considered sufficient:
 - ❖ E-signed/signed and stamped/sealed **provision document** to be obtained from the Social Security Institution-SGK
 - ❖ **E-signed/signed and stamped/sealed document regarding the application made** to the Social Security Institution to become a general health insurance holder
 - ❖ **Private health insurance** (Please submit the signed and stamped/sealed original of your insurance policy during application!)
- 10. Receipt/Bank Receipt of the Residence Permit Card Payment** It can be paid at <https://intvrg.gib.gov.tr/gocborc.jsp> address or to the Tax Office.
- 11. For the applicants younger than 18:**
 - Letter of Consent (In the absence of either mother or father, a certified deed of consent shall be requested. (In case of death of one of the parents, the other spouse is required to submit a certified death certificate)
 - Birth Certificate (If the mother and father could not be determined from passport or passport substitute document or national identity card, a certified birth certificate shall be requested.)

In case of divorce, a certified custody document of the child shall be requested.

These documents must be e-signed/signed and sealed/stamped if obtained from Turkish authorities; they must have a notarized Turkish translation and an Apostille if obtained from abroad. It is required to be a citizen of a country which is a party to the Apostille Convention; or if there is no Apostille on the document even if the country is a party, the documents in question are required to be approved by the relevant country authorizes (approval by the consulate/embassy and Ministry of Foreign Affairs/Turkish Authorities authorized on this issue).